

Each licensee shall maintain a file where the pawn tickets shall be kept at all times and filed in alphabetical order according to the pledgor's name. Also, this pawn ticket form shall be serially numbered by the printer and shall contain two (2) parts and submitted to be approved by the Department of Consumer and Regulatory prior to licensing. This information is required by the District of Columbia Municipal Regulations Title 16 Chapter 9 §906.

Your pawn ticket and the part given to the pledgor shall consist of the following information:

1. Name and address of the pledgor.
2. A description of the pledge.
3. Date of the transaction.
4. The amount and duration of the loan.
5. The rate/amount of the interest charged.